

# NEW SUBDIVISION APPLICATION FORM

Revised: March 3, 2025 Version 10

This form must be completed in full and submitted by the Developer prior to Alectra Utilities providing an Offer to Connect (OTC) Agreement.

APPLICATION REQUIREMENTS			
<b>Alectra Utilities requires submitting the following information to proceed with an Offer to Connect Agreement. Failure to do so may result in unnecessary delays to the project.</b>			
<ol style="list-style-type: none"> <li>1. Legal description of the subject lands, accompanied by an updated parcel register showing all easements, transfer/deed of land, and copies of any encumbrances.</li> <li>2. Approved plan of Subdivision.</li> <li>3. One complete set of engineering and architectural drawings, indicating the location of meter bases and, if applicable, exterior stairs, along with the general plan in AutoCAD format.</li> <li>4. All approved right-of-way cross sections from the municipality or region.</li> <li>5. Current Certificate of Incorporation of the registered owner.</li> <li>6. Confirmation of site access date for hydro installation.</li> <li>7. Maximum demand and Diversity calculations where applicable require P.Eng. approval.</li> </ol>			
APPROVAL & SIGNATURE OF DEVELOPER			
<b>By signing below, the Developer hereby represents, warrants, and confirms that they are the registered owner(s) of the lands identified herein and have the full legal authority to proceed with the next steps of the Offer to Connect Agreement.</b>			
<b>Signature:</b>			
<b>Full Name (Signatory with binding authority):</b>			
Title:		Company Name:	
Phone:		Email:	
Full Mailing Address:			
CIVIL CONSULTANT INFORMATION			
Name & Title:		Company Name:	
Phone:		Email:	
STREET LIGHT CONSULTANT INFORMATION			
Name & Title:		Company Name:	
Phone:		Email:	
LAWYER'S INFORMATION			
Name & Title:		Company Name:	
Phone:		Email:	
SUBDIVISION INFORMATION			
Name of Subdivision:			Municipality:
Type of Subdivision Make Selection: (select all that apply)	Residential <input type="checkbox"/>	Condo Tower <input type="checkbox"/> <b>Submit a service application with the ICI dept. for coordinating connection.</b>	Commercial/Industrial <input type="checkbox"/> <b>Submit a service application with the ICI dept. for coordinating connection.</b>
Anticipated Site Access Date:		Hydro Utility Start Date*:	
Municipal Subdivision File No.:		Other Utilities Start Date:	
Subdivision Ownership: Make Selection: (select all that apply)	Municipal Roads / Freehold Units <input type="checkbox"/>	Private Roads / Condo Units <input type="checkbox"/>	Private Roads / Freehold Units <input type="checkbox"/>
<p>*-Anticipated start date for hydro plant installation must be at least 6 months from receipt of all required information. *-City drawings, dated with the latest revision, must be submitted prior to the commencement of hydro design.</p>			

# NEW SUBDIVISION APPLICATION FORM

*Revised: March 3, 2025 Version 10*

*This form must be completed in full and submitted by the Developer prior to Alectra Utilities providing an Offer to Connect (OTC) Agreement.*

UNIT AND LOAD INFORMATION						
Type of Units	Total Number:	Avg. Square Feet per unit	Special Conditions	YES	NO	
Single Family:			Generation Connection (DER):			
Semi-Detached:			3 <sup>rd</sup> Party Metering:			
Townhouse:			Electric Vehicle Chargers:			
Metered SL connection(s):		N/A	Meter Closets – Condo Sub Only:			
Flat Rate SL connection(s):		N/A	Gang Metering – Condo Sub Only			
Other Requirements			Description	QTY		
Number of Blocks Requiring 3 Phase or Bulk Power Supply including condo towers						
Requirement for Single Phase Supply Point for Municipal Park or other service:						
Indicate main <b>breaker service size</b> for the number of residential dwellings. Not applicable to commercial/industrial and condo tower connections/loads.		<b>60A</b>	<b>100A</b>	<b>200A</b>	<b>400A</b>	<b>Other</b>

LOAD FORECAST															
<p>1. The Connection Horizon commences on the energization date of the first connection or the energization of the expansion facilities constructed to service this development, whichever occurs first.</p> <p>2. The default Connection Horizon is 5 years, and only the forecasted load up to Yr 5 is required for this case.</p> <p>3. Only projects that meet the OEB’s “qualifying housing development” criteria will be eligible for a Connection Horizon exceeding 5 years.</p> <p>4. If a Connection Horizon longer than 5 years is required, it will be based on the energization date of the final connection, up to a maximum of 15 years.</p> <p>5. The Developer must provide sufficient evidence, to Alectra's satisfaction, demonstrating that the extended Connection Horizon is necessary. Alectra reserves the sole right to approve or deny the request based on the submitted documentation, municipal approvals, and alignment with the OEB's bulletin EB-2024-0092.</p> <p>6. The table below illustrates the minimum load forecast information required, and Customers may submit a separate attachment with additional details, depending on the development's complexity or requirements.</p>															
Load Type	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr10	Yr11	Yr12	Yr13	Yr14	Yr15
# Residential (units)															
Street Lights (kW)															
Res Condo Tower (kW)															
Commercial (kW)															

**Additional Information** (please include additional info. in the space below):

# NEW SUBDIVISION APPLICATION FORM

Revised: March 3, 2025 Version 10

This form must be completed in full and submitted by the Developer prior to Alectra Utilities providing an Offer to Connect (OTC) Agreement.

<b>ALECTRA UTILITIES CONTACT INFORMATION</b>		
<b>EAST (WEST OF KEELE)</b>		<b>EAST (EAST OF KEELE)</b>
<b>Municipality:</b>	Alliston, Aurora, Barrie, Beeton, Bradford West Gwillimbury, Penetanguishene, Thornton, Tottenham, Vaughan (West of Keele)	Markham, Richmond Hill, Vaughan (East of Keele)
<b>Contact Name:</b>	Mitchell Penner	Randy Mustachi
<b>Title:</b>	Supervisor	Supervisor
<b>Office Address:</b>	55 Patterson Road, Barrie, ON, L4N 3V9	161 Cityview Boulevard, Vaughan, ON, L4H 0A9
<b>Phone:</b>	416.302.6215	416.902.5162
<b>Email:</b>	<a href="mailto:Mitchell.Penner@AlectraUtilities.com">Mitchell.Penner@AlectraUtilities.com</a>	<a href="mailto:Randy.Mustachi@AlectraUtilities.com">Randy.Mustachi@AlectraUtilities.com</a>
<b>CENTRAL</b>		<b>WEST</b>
<b>Municipality:</b>	Brampton, Mississauga	Guelph, Hamilton, Rockwood, St. Catharines
<b>Contact Name:</b>	Henry Gamboa	Chelsea Paesano
<b>Title:</b>	Supervisor	Supervisor
<b>Office Address:</b>	200 Kennedy Road South, Brampton, ON L6W 4V2	55 John St. N, Hamilton, ON, L8R 3M8
<b>Phone:</b>	416.819.4975	437.928.2780
<b>Email:</b>	<a href="mailto:Henry.Gamboa@AlectraUtilities.com">Henry.Gamboa@AlectraUtilities.com</a>	<a href="mailto:Chelsea.Paesano@AlectraUtilities.com">Chelsea.Paesano@AlectraUtilities.com</a>